

MAINE TOWNSHIP TOWN BOARD
1700 Ballard Road
Park Ridge, IL 60068

HIGHWAY DEPARTMENT DECENNIAL AGENDA
Tuesday, September 26, 2023
7:00 p.m.

This hearing will be conducted in person. The hearing will also be audio or video recorded and made available to the public, as provided by law.

1. Call Hearing to Order
2. Approval of Minutes of July 25, 2023 Meeting
3. Review, Discussion and Approval of the Decennial Committee Final Report to be Submitted to the Cook County Board.
4. Public comments
5. Adjournment

**SAMPLE TOWNSHIP ROAD DISTRICT REPORT FOR COMPLIANCE WITH
DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT
(For Township Road Districts Only)**

I. Unit of government submitting this report:

f
NAME OF Road District: Maine

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner *may* form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

TOI has a separate recommended report form for a consolidated report, so do not use this form for a combined report of a township and road district. TOI also has a separate recommended report form for road districts and multi-township assessment districts.

II. Information about our Road District

- A. We are located in Cook County. There are 29 townships in our county.
- B. The population of our Township is 140,600, as of the 2020 census.
- C. We have _____ employees of the Township (not including elected officials).
- D. We have 6 employees in our Road District (not including elected officials).
- E. Our annual budget for 2023 is: \$ 2,963,729.
- F. Our Township's equalized assessed valuation for 2023 is \$ 4,701,209,638. * (See Attachment A)

III. Information about Our Committee

A. Committee Members:

Township Highway Commissioner	<u>Ed Beauvais</u>
Township Supervisor	<u>Karen Dimond</u>
Township Trustee	<u>Kimberly Jones</u>
Township Trustee	<u>Kelly Horvath</u>
Township Trustee	<u>James Meher</u>
Township Trustee	<u>Asif malik</u>
Township Resident	<u>Susan Maylan Krey, Assessor</u>

Township Resident Peter Gialamas, Clerk

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

- B. Dates that our Committee Met (50 ILCS 70/20)
- First (Organizational) Meeting
(must occur prior to June 10, 2023): May 23, 2023
- Second Meeting: July 25, 2023
- Third Meeting: September 26, 2023
- Additional Meetings (List All): _____, 2023

IV. Programs Offered by our Township.

A. Our Township offers the following services and programs: (List programs like general assistance, youth programs, senior programs, community programs, LIHEAP, etc.) (If not applicable, remove this). N/A

B. Other services/programs we could possibly provide:
(see Attachment A)

V. Social Service Agreements

A. We partner with the following not for profits to offer social services (list all):

Entity:

Services Provided:

1. N/A
- 2.
- 3.
- 4.
- 5.

B. Our residents have benefitted from these agreements in the following ways:

C. We have considered possibly offering the following social services or the following additional potential partnerships:

VI. Awards and Recognitions

Our Township Road District has received the following awards, distinctions, and recognitions: (List all).

VII. Intergovernmental Agreements (Highway Department)

A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity:	Services Offered:
1. Cook County	
2. MWRD	
3.	
4.	
5.	

B. Our Township's efficiency has increased through intergovernmental cooperation in the following way (list cost savings, avoiding duplicated services, etc.):

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents for Road District

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
- Illinois Open Meetings Act (5 ILCS 120)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140)

- Designation of FOIA officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)
- Sexual harassment prevention training (775 ILCS 5/2-109(c))
- Our Intergovernmental Agreements
- Our Social Service Agreements or Contracts
- Our budget and financial documents
- State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)
- Our budget and financial documents
- Reports on government efficiency, including "Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016); "Local Democracy and Townships in the Chicagoland Area," by Wendell Cox, (January 2012).
- Others (List Below or Attach): *(see Attachment A)*

IX. What Have We Done Well? (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements or social services offered; list any increase in number of township residents served, etc.)

- X. What Inefficiencies Did We Identify/What Are our Next Steps?
(see Attachment A)
- XI. What Can We Do Better or More Efficiently?
(see Attachment A)
- XII. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XIII. Our committee's recommendations regarding Increased Accountability and Efficiency:

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: Ed Blaunais

Date: Chairman, Decennial Efficiency Committee of maine Township Road Dist.

Township Road District Report for Compliance with Decennial Committees on Local Government Efficiency Act
Maine Township Highway Department, 1401 Redeker Road, Des Plaines, IL 60016 (847) 297-5225

ATTACHMENT A

DRAFT Township Road District Report for Compliance with Decennial Committees on Local Government Efficiency Act
(for Township Road Districts Only)

II. Information about our Road District

F. Our Township's equalized assessed valuation for 2023* is \$4,701,209,638

NOTE: * Per Assessor's Department no numbers are not available for 2023. Above noted number for 2021

IV. Programs Offered by our Township,

B. Other services/programs we could possibly provide

- Street, Curb, Gutter & Sidewalk Maintenance/Repair (unincorporated Maine Township ONLY)
- Street Cleaning
- Snow Plowing
- Tree Branch Pickup

VIII. Review of Laws, Township Policies, Township Rules & Procedures, Township Training Materials, And other Documents for Road District

Other – Township Attorney is present at all Township Meetings to ensure meetings comply with State statutes as stated in The Township Officials of Illinois Laws & Duties Handbook Revised 2022. Township Attorney review involved in all official documents.

IX. What Have We Done Well?

- No increase in Levy Request by means of Utilization of Reserve
- Recycling Programs
- Promotion of Reduced Cost MWRD Rain Barrel Program
- LED transition of Streetlights
- Emphasize on Early Bidding for Annual Projects
- FREE Arbor Day Tree Giveaway

X. What Inefficiencies Did We Identify/What Are our Next Steps?

- Need to expand information available on Website and better utilization of Township Facebook Page
- Recognizing residents desire for Local Government Contact List
- Need to improve communication with local government agencies/municipalities

XI. What Can We Do Better or More Efficiency:

- Expand information on Website and Township Facebook Page
- Compose list of updated local government and municipality contact list
- Initiate increased contact and coordination with local governments and municipalities and when possible partner together to coordinate products for the betterment of the community